

## DISABLED PERSON'S PARKING BADGE (BLUE BADGE)

Please read these guidance notes before completing your application form. We shall endeavour to process your application within 6 weeks of receipt of your application.

Please note if you apply in plenty of time before your existing badge expires, we will aim to issue the new badge during the week before the other one expires. You can apply online at [www.gov.uk/apply-blue-badge](http://www.gov.uk/apply-blue-badge).

Inspire Community Trust (Inspire) provide a range of Disabled Person's services, including the Blue Badge scheme, on behalf of London Borough of Bexley.

Blue Badges are issued to people who fulfil the specific criteria set by the Department for Transport legislation, which is as follows:

### Automatic qualification –

People automatically qualify for a Blue Badge if they are over the age of two years and meet at least one of the following criteria:

- receive the Higher Rate of Mobility Component of Disability Living Allowance; or new Personal Independence Payment, 8 points or above for '*moving around*' descriptor only of the mobility component. **This award must have a minimum of 8 months to run, on receipt of your application.**
- are registered as severely sight impaired (blind); or
- receive a War Pensioner's Mobility Supplement or AFCS Tariff 1 – 8
- For "Hidden Disabilities" Application: Proof of receipt of a score of **10** points under Activity 11, **Descriptor E** of the "planning and following a journey" activity of the mobility component of Personal Independent Payment.  
**"Cannot undertake any journey because it would cause overwhelming psychological distress to the claimant" (10 points).**

**NO OTHER POINTS OR DESCRIPTORS APPLY – YOU MUST COMPLETE THE WHOLE APPLICATION IF YOU DO NOT HAVE THE ABOVE.**

### Disability and Mobility qualification –

People who may be issued with a badge after further assessment are those who are more than two years old and may be described as one or more of the following:

- A person who drives a vehicle regularly, has a severe disability in both arms and is unable to operate, or has considerable difficulty in operating, all or some types of parking meter; or
- A person who has been certified\* by an expert assessor as having an enduring and substantial disability which causes them, during the course of a journey, to:
  - Be unable to walk;
  - Experience very considerable difficulty whilst walking, which may include very considerable psychological distress; or
  - Be at risk of serious harm when walking; or pose, when walking, a risk of serious harm to any other person.

### Special rules for children under three –

A parent of a child who is less than three years old may apply for a badge for their child if the child has a specific medical condition which means that they:

- must always be accompanied by bulky medical equipment which cannot be carried around without great difficulty: and/or
- need to be kept near a vehicle at all times, so that they can, if necessary, be treated in the vehicle, or quickly driven to a place where they can be treated, such as hospital. Medical information must be provided to support the application.

### **THE FOLLOWING DOCUMENTS MUST BE PROVIDED WITH YOUR APPLICATION**

1. If you are applying under the 'with further assessment' criteria you **MUST** provide medical evidence at your assessment. This should be a letter from your hospital consultant and prescription list. Please do NOT ask your GP to write confirming your mobility issues.
2. One colour passport compliant photograph (taken within the last 12 months) with your name printed on the back, **WITH PLAIN WHITE OR LIGHT BACKGROUND**
3. £10 Payment. You will be contacted for this once the application is approved.
4. Proof of address, not more than 3 months old (e.g. utility bill, landline phone bill, benefits letter. Not NHS or GP letters) **AND** proof of your identity (e.g. Passport, birth/Marriage certificate or valid driving licence)

### **For automatic criteria, you must also supply at least one of the following**

5. Proof of War Pensioner's Mobility Supplement or AFCS Tariff 1 - 8  
OR  
A copy of a recent letter of entitlement to the higher rate mobility component of the Disability Living Allowance issued within the **last 12 months**, Or, the Personal Independence Payment (PIP), 'the moving around' descriptor of the mobility component or 'Planning a Journey' descriptor  
  
OR
7. A copy of your ophthalmologist's report, BD8 or CVI report issued within the United Kingdom If you are registered as Severely Sight Impaired (Blind). If you are already registered with Bexley's sensory impairment team, we can check this.

**If you do not meet the automatic criteria you will be required to attend a mobility assessment by our mobility assessor so that we can see how your disability affects your walking.**

### **Help us to process your application promptly**

In order for us to contact you to arrange an appointment for your mobility assessment, please ensure you provide us with your contact telephone number and/or email address on your application form.

Once the application form has been completed and you have gathered all the relevant documents required;

- You can hand deliver your completed application to:  
**Inspire Community Trust, 20 Whitehall Lane, Slade Green, DA8 2DH**  
(Opening times Monday - Friday 9am - 5pm) or post it to us – please check postage before sending.

**We will only process fully completed applications submitted with all supporting documents.**

If your application is successful, you will receive your Blue Badge by post within four weeks. You will also be required to destroy and dispose of your expired blue badge as you would a bank card.

**Inspire Community Trust – September 2021**